

## Event Reservation Agreement

This EVENT RESERVATION AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_ between The Cabin and \_\_\_\_\_ expresses with intent to contract the services of The Cabin on \_\_\_\_\_ for the purpose of a \_\_\_\_\_.

A reservation fee of \$\_\_\_\_\_ shall be remitted with this signed contract, payable to The Cabin, in order to reserve the event date. The reservation fee will be applied toward the total cost of the event. This reservation fee is non-refundable in the case of cancellation. The balance of the agreement is due the date of the event.

The event date will be reserved upon the receipt of this completed, signed agreement, along with the reservation fee. The event date will not be reserved until this fee has been remitted. Dates are reserved on a first contracted basis only. Reservation fees may be made with check, money order or major credit card.

**Unless otherwise stated, all prices are based on a 2.5% cash discount. Clients not wishing to take advantage of the listed cash discount may elect to pay a 2.5% finance surcharge when using credit cards.**

I HAVE READ AND AGREED TO THE CONDITIONS STATED IN THIS RESERVATION AGREEMENT. I AM AWARE OF THE POLICIES SET FORTH BY THE CABIN AND I AND MY GUEST AGREE TO ABIDE BY THESE SAID POLICIES.

CONTRACTING PARTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTING PARTY'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ACCEPTED: \_\_\_\_\_ RESERVATION FEE: \_\_\_\_\_ DATE: \_\_\_\_\_